



**REPORT TEMPLATE**  
**beeEFB joint initiatives - Call for proposals 2021**

**Applicant details**

<b>Names and surnames of implementers</b>	
<b>Project title</b>	
<b>Project number</b> <i>(allocated by beeEFB)</i>	
<b>Total Budget (EUR)</b>	
<b>Total Cost-Sharing Confirmed (EUR)</b>	
<b>Start Date (dd/mm/yyyy)</b>	
<b>End Date (dd/mm/yyyy)</b>	
<b>Country/es of Implementation</b>	

**Narrative report**

**What were your objectives during the grant period?**

We would like a brief reminder of what you were funded to accomplish during your grant. In the space below, please use bullets to restate the objectives from your proposal (just the main objectives, not the detail of how you aimed to achieve them).

**What activities have you completed and outputs produced?**

We would like to know the scope of what you accomplished over the grant period.

If you completed a major product or event that had multiple components, list each component separately. For example, if you developed a research report, list separately all activities related to the report's release, such as press conferences, stakeholder briefings, or presentations, social media reach. Use the table as a guideline.

Type of activity	Type of product	Title and date implemented	# copies disseminated

**What did you achieve through these activities?**

Please list the main achievements.

--

**Budget proposal**

	Category	Unit	No.of Units	Cost/unit	Total cost	Cost share
<b>I</b>	<b>Project costs</b>					
<b>1.</b>	<b>Personnel</b>					
	Fee for project coordinator name surname					
<b>2.</b>	<b>Communication</b>					
<b>II</b>	<b>Travel costs</b>					
	Local travel					
	Regional travel					
<b>III</b>	<b>Activity costs</b>					
	Expert support					
	Translation/editing					
	Dissemination costs					
<b>TOTAL:</b>						

*Financial report should be done using the same form as the budget template, but with each expenditure tracked under the cost it corresponds to.*